

**Minutes of the Boxley Parish Council Finance and General Purposes Committee Meeting Held at Beechen Hall, Wildfell Close, Walderslade on Monday 15 January 2024 at 6.30pm.**

**Councillors present:** C Sheppard (Chairman), I Davies (from item 3), P Dengate, V Davies and Mrs D Baylis (Clerk) with Mrs H Pearson (Assistant Clerk).

1. **Apologies and non-Attendance**  
Councillors Hinder and Brindle sent apologies
2. **Declaration of Interests, Dispensations, Predetermination or Lobbying**  
None.
3. **Motion to exclude the Press and Public from items in the Confidential Section.**  
It was proposed by Cllr V Davies, seconded by Cllr P Dengate and all agreed to exclude the press and public from items in the Confidential Section.
4. **Minutes of the meetings of 20 November 2023**  
The minutes of the meeting were agreed with amendments.  
  
The minutes were agreed and signed
- 5.1 **Matters Arising from the Minutes**  
Minute 3774 item 10. KALC Awards  
The Clerk has received one nomination which will be put forward for an award.
- 5.2 **Any other matters arising from the minutes, but not on the agenda.**  
None.

**As no members of the public were present the meeting was not adjourned.**

6. **Financial Report**
  - 6.1 **Bank Reconciliations**  
The Chairman reported that he has now signed 6 months of reconciliations and they will shortly be totally up to date.
  - 6.2 **Bank Account Totals**  
Noted.
  - 6.3 **Financial Reports**  
Noted.  
It was agreed that the report that gives a summary of receipts and expenditure with a percentage spend was to be used for future meetings.
  - 6.4 **To recommend the budget for 2024/25**  
It was agreed to keep the £15,000 budget for a referendum.  
It was proposed by Cllr C Sheppard, seconded by Cllr V Davies and all agreed to create a new budget item for hall hire grants of £1,500.  
It was proposed by Cllr C Sheppard, seconded by Cllr I Davies and all agreed to use £20,000 of this year Asset Replacement EMR to get the Beechen Hall kitchen upgraded.
  - 6.5 **Budget Summary**  
This was looked at and amended in line with the budget amendments.

**6.6 To recommend a precept for 2024/25**

It was proposed by Cllr Sheppard, seconded by Cllr V Davies and all agreed to recommend a 3% increase generating a precept of £269,487 using £5,914 in reserves.

**7. Policies and Procedures for Review**

None on this Agenda

**8. Matters for Information**

None received.

**9. Items for Next Agenda**

Councillors' reports and requests for items to be included on the agenda to be submitted no later than 11 March 2024.

**10. Date of Next Meeting**

Monday 18 March 2024.

**CONFIDENTIAL SECTION**

11.1 Verbal report noted

11.2 Report noted

Meeting closed at 7.29 p.m.

Signed as a correct record of the proceedings.

Chairman.....

Date.....